Date

To the Carolina Covenant Professional Development Funds Approval Committee at UNC Chapel Hill:

This letter is to confirm support for (name of student) to engage with (description of experience) under my supervision during the summer of 2023. I will be engaged as their primary supervisor for the length of the experience, (anticipated length of experience). Through this experience, the student will gain (insert skills, relationships, and experiences toward professional development). They will contribute directly to (a tangible project or product of the work, if applicable).

I will mentor the student by frequently reviewing their contributions and providing constructive feedback and positive support. I will oversee the professional development of their skills and the implementation of knowledge and skills in the specific area of (brief description of experience). I agree to provide a brief letter confirming the students’ completion of the experience. Above all, I affirm that (name of student)’s wellness is the top priority throughout the summer and **agree to notify the Carolina Covenant Scholars Program with any concerns about the student in a timely manner** so that Covenant Staff may provide support where necessary.

I will be bringing to this relationship the knowledge and skills I have developed as an (insert description of professional role/experience). With my educational background, practical experience, and focus on mentoring, I will be able to provide support for (name of student). I also agree to participate in any assessment and evaluation efforts to help the Carolina Covenant Scholars Program in learning and improvement efforts that could scale professional development experiences across more Covenant Scholars and other underrepresented student groups.

Full Name
Title and Organization
Telephone Number/Email address